



GROUND HANDLING FEES

CASTELLÓN AIRPORT
CDT / LECH

2022

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1. GROUND HANDLING POLICY

1.1 Determination of the fees

Aeropuerto de Castellón S.L., as airport operator and provider of the ground handling services at Castellon Airport, shall determine and freely establish the different rates of fees and collect the fees.

The ground handling fees shall be determined and paid on the basis of requested handling services.

EDEIS offers 4 options of handling services calculated on the basis of the aircraft's Maximum Take-Off Weight, seating capacity and number of rotations:

- Basic – Technical assistance
- Basic - charter and regular flights
- Full service – charter and regular flights
- Additional services

All fees indicated in this document are net fees.

VAT will be charged according to Spanish regulations in force.

1.2 Payment of the fees

When using ground handling services, the fees determined in present document and calculated in EUR shall be paid:

Forms of payment	Currency
Cash	EUR
Credit Card	EUR
Bank transfer	Prepayment

Prepayment shall take place on the basis of calculation. The operator/owner of the aircraft shall request the calculation (please refer to chapter Ground handling contacts).

2. HANDLING FEES

General conditions						
AIRCRAFT						
	Class 1	Class 2	Class 3	Class 4	Class 5	Class 6
Business jets		B142	A320 family	B752	A300	A332
CRJ-CRX		B717	B737 family	A321	A310	A359
ER4		BCS1	BCS3		B753	B772
ATR			MD82/83		B767	B782
DASH8						
Tech assistance	100 €	100 €	100 €	100 €	100 €	100 €
Basic Charter	400 €	800 €	1.200 €	1.400 €	1.600 €	TBC
Basic Regular	320 €	640 €	960 €	1.120 €	1.280 €	TBC
Full Service Charter	655 €	1.070 €	1.470 €	1.690 e	1.970 €	TBC
Full Service Regular	575 €	910 €	1.230 €	1.410 €	1.650 €	TBC
Additional services						
GPU 28/115V per hour	37 €	37 €	37 €	37 €	37 €	37 €
Interior Cleaning	35 €	54 €	54 €	81 €	95 €	160 €
Toilet service	35 €	35 €	35 €	35 €	35 €	35 €
Potable service	35 €	35 €	35 €	35 €	35 €	35 €
W&B calculation	40 €	40 €	40 €	40 €	40 €	40 €
Pax stairs	35 €/h	35 €/h	35 €/h	35 €/h	TBC	TBC
ASU	65 €/start	65 €/start	65 €/start	65 €/start	151 €/start	151 €/start
Pushback tractor	45 €	45 €	45 €	45 €	45 €	
Accompanying of vehicle in the restricted area	52 €	52 €	52 €	52 €	52 €	52 €
Add Check-in desk	70 € / 2h	70 € / 2h	70 € / 2h	70 € / 2h	70 € / 2h	70 € / 2h
Personalized screens	25 €	25 €	25 €	25 €	25 €	25 €
Unit wheel chocks/day	1,25 €	1,25 €	1,25 €	1,25 €	1,25 €	1,25 €

Aeropuerto de Castellón S.L. shall apply discounts according with the number of operations, low complexity of the service, special destinations, etc. These discounts must be arranged between the operator and AEROCAS in their contracts following the rules described below and they will not apply if the contract forms part of an institutional tender:

Option 1: Discount of 60% (never less than 250€/turnaround):

- Signed a commitment to develop her traffic following a growth plan for 5 years in Castellon Airport.
- Initial Pax Traffic (year 1): at least 24.000 departure pax
- Final Pax Traffic (years 5): at least 50.000 departure pax

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- Growing average more than 20% per year during the duration of such commitment.
 - Does not apply if the contract forms part of an institutional tender

Option 2: Discount of 60% (never less than 250€/turnaround)

- More than 300 operations per year
- Scale time less than or equal to 45 min
- Signed a commitment to develop her traffic more than an average of 10% per year during the duration of such commitment
- Does not apply if the contract forms part of an institutional tender

Option 3: Discount of 50% (never less than 250€/turnaround)

- More than 200 operations per year
- Scale time less than or equal to 45 min
- Signed a commitment to develop her traffic more than an average of 5% per year during the duration of such commitment
- Does not apply if the contract forms part of an institutional tender

Option 4: Discount of 33% (never less than 250€/turnaround)

- More than 100 operations per year
- Scale time less than or equal to 45 min

For option 1, option 2, option 3 and option 4 apply:

- To take advantage of the conditions of incentive pricing, the company must respect the rules established in general conditions of sales of Castellon Airport. Otherwise, the company will lose the benefit of incentive pricing and will be invoiced at the normal tariff.
- In case of the company's failure to pay, the matter will be referred to the litigation department which will send a formal notice to pay to the company. Should the company remain delinquent within the time limit (15 days), the reduced invoice will be cancelled. In such case, the company will be re-invoiced at the normal tariff. This rule will immediately and irreversibly apply.

3. SERVICES COVERED BY HANDLING CHARGES

3.1 Basic – Technical assistance/ Technical assistance

The Basic Technical assistance fee is 100 EUR for all types. The services covered are:

- Guidance (arrival/departure), marshalling
- Placing/removal of wheel chocks (3 per aircraft)
- Communication with Fuel department, Customs/Immigration
- Flight preparation assistance: NOTAMS, weather

Technical assistance fee is 320 EUR for all types. The services covered are:

- Guidance (arrival/departure), marshalling
- Placing/removal of wheel chocks (3 per aircraft)
- Communication with Fuel department, Customs/Immigration
- Flight preparation assistance: NOTAMS, weather
- Placing/removal of ground-to-aircraft stairs (arrival)
- Pushback maneuver (arrival)

3.2 Basic – Charter and Regular flights

The Basic – Charter and Regular flights handling services includes:

Landside handling

- Preparation and distribution of documents related to arrival/departure
- Information to all relevant parties regarding arrival/departure times, delays, etc. (MVT, LDM messages)
- Passenger check-in services
- Information to passenger regarding arrival/departure times, including possible delays
- Assistance to passengers in accordance with carrier's instructions in the event of delay or cancellation of flights. Expenses occurred will be invoiced separately.
- Assistance to passengers not admitted in the country by Immigration. Expenses occurred will be invoiced separately.
- Handling of baggage and freight in accordance with carrier's instruction
- Dealing with lost and found baggage in accordance with the carrier's instructions
- Coordinate requests concerning fuel, catering, etc.

Ramp handling

- Guidance, marshalling
- Placing/removal of wheel chocks
- Placing/removal of safety pins

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- Placing/removal of ground-to-aircraft stairs
 - Supply/operation of GPU (1h included)
 - Assistance regarding engine start
 - Loading/unloading of baggage and freight
 - Guidance/monitoring of passengers to/from aircraft
 - Flight preparation assistance: NOTAMS, weather
 - Pushback maneuver (if necessary)

3.3 Full handling – Charter & Regular flights

The Full service – Charter and Regular flights handling services includes:

Landside handling

- Preparation and distribution of documents related to arrival/departure
- Information to all relevant parties regarding arrival/departure times, delays, etc. (MVT, LDM messages)
- Passenger check-in services
- Personalized check-in and boarding screens with carrier's instructions
- Information to passenger regarding arrival/departure times, including possible delays
- Assistance to passengers in accordance with carrier's instructions in the event of delay or cancellation of flights. Expenses occurred will be invoiced separately.
- Assistance to passengers not admitted in the country by Immigration. Expenses occurred will be invoiced separately.
- Handling of baggage and freight in accordance with carrier's instruction
- Dealing with lost and found baggage in accordance with the carrier's instructions
- Coordinate requests concerning fuel, catering, etc.

Ramp handling

- Guidance, marshalling
- Placing/removal of wheel chocks
- Placing/removal of safety pins
- Placing/removal of ground-to-aircraft stairs
- Supply/operation of GPU unlimited
- Assistance regarding engine start
- Loading/unloading of baggage and freight
- Interior cleaning
- Toilet and potable water service
- Guidance/monitoring of passengers to/from aircraft
- Flight preparation assistance: NOTAMS, weather
- Weight and Balance calculation
- Pushback maneuver (if necessary)
- Air starter (if necessary)
- Crew transport to/from Terminal (if requested)

3.4 Variations on handling services

Depending on the aircraft category, the services may vary as follows:

	AIRCRAFT					
	Class 1	Class 2	Class 3	Class 4	Class 5	Class 6
Business jets		B142	A320 family	B752	A300	A332
CRJ-CRx		B717	B737 family	A321	A310	A359
ER4		BCS1	BCS3		B753	B772
ATR		FK100	MD82/83		B767	B782
DASH8						
FK70						
Basic Charter & Regular						
Number of Pax	1	1	2	2	2	3
Stairs included						
Number of Check-in Desks included	1	1	2	2	3	4
Full service Charter & Regular						
Number of Pax	1	1	2	2	2	3
Stairs included						
Number of Check-in Desks included	2	2	3	3	4	4

- **NOTE: for each hour (full hours not by the fraction) of delay from the arrival or departure time, an extra fixed amount of 1/5 from prices stated in point 2 will be charged.**

3.5 Others:

- Guiding service: 17.45 €/hora
- Towing service: 65.45 €/hora
- Cost of cancellation has been received within 3 to 12 hours before STA: 25% of the agreed rate
- Cost of cancellation has been received within 0 to 3 hours before STA: 50% of the agreed rate

NOTE: Cancellation must be notified within opening hours of the airport.

4. AIRPORT CONTACTS

Ground handling Department	
Telephone number	(+34) 964 578 600 ext.2910
Email address	handling@aeropuertocastellon.es
SITA address	VLCOPXH

Airport Operations Department (CECOA)	
Telephone number	(+34) 964 578 600 ext.2101
Email address	cecoa@aeropuertocastellon.es
SITA address	VLCOPXH
AFTN	LECHZPZX

5. VALIDITY

These regulations and fees shall enter into force on January 1st, 2020 and cancel all previous handling fees. These fees are valid until further notice.